



Minutes

Bicycle & Trails Advisory Committee

REGULAR MEETING

JULY 2, 2002

PRESENT: Eltgroth, Hubbell, Kinkade, Gardner, Rothert
(2 positions remain vacant)

ABSENT: None

LATE: None

STAFF: Public Works Senior Engineer Julie Behzad, Parks and Recreation Commissioner Mark Frederick

CALL TO ORDER: Chairperson Eltgroth called the meeting to order at 6:15pm

DECLARATION - POSTING OF AGENDA: Julie Behzad certified that this meeting's agenda was duly noticed and posted in accordance with Government Code Section 54954.2.

PUBLIC COMMENTS: Julie Behzad opened the meeting to public comments. There being no comments, the public comments period was closed.

MINUTES: By unanimous vote, the minutes for the June 4, 2002 meeting were approved as written.

ORAL REPORTS:

1. Staff Reports

- * Staff reported what constitutes a quorum per the City Attorney is to have majority of members of the legislative body present. Staff also reported that other avenues suggested by the City Attorney are 1) the member speaks to the Parks and Recreation Commission as a private person during public comment or 2) BTAC can appoint one member as a

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subcommittee to report to the PRC on any issue. Staff stated that the City Attorney has expressed that she is willing to answer any further questions which the committee members have via e-mail. Chairperson Eltgroth asked staff to send him the City Attorney's e-mail.

- * Staff reported that member Barry Sobatkin's term did expire in April 2002. Staff contacted Barry several times to see if he like to be reappointed and received no response. Chairperson Eltgroth mentioned that we should advertise and announce the additional vacancy. The members discussed that Mark Grzan would be a good addition to the committee and he can also help them with the trail issues. Chairperson Eltgroth mentioned that Mark stated in our last meeting that he would be willing to chair a subcommittee to review the trails, but he does not want to be a committee member at this time. The position will be advertised again.
- * West Little Llagas Creek Project - Staff reported this project is on the Tier 1 Project List adopted by Board of Directors, July 7, 2000 (VTP 2020 Countrywide Bicycle Plan). Staff also reported that Karl Bjarke attended the VTA meeting and was going to send a letter to update VTA of the status of the scope and to inform them that the schedule design cannot begin until the design of the Llagas Creek Watershed Project by Santa Clara Valley Water District is completed. The project construction is scheduled to be completed by June 2006.
- * Bicycle Rack Project - Staff reported that per Dave Gittleson, the project engineer, the racks were supposed to arrive in late July and the installation of the racks will be completed in late August.
- * Measure P - Bikeways & Trails - Staff handed out the Measure P sections that pertain to bikes and trails for review and comment by Committee members.
- * Planning Department Check List - Staff handed out the check list from the Planning Department that is used to ensure that all new development projects conform to the Bikeways Master Plan.

2. Countywide Bicycle Pedestrian Advisory Committee Update

Chairperson Eltgroth reported that the committee meeting was cancelled. Chairperson Eltgroth attended the workshop scheduled for the month of June. The South County Bike Map was handed out at the workshop for review. For the July meeting, BPAC will be

adopting the proposed policies for the Tier 1 Bicycle Projects/Bicycle Expenditure Program. They also will be reviewing the draft Bicycle Accommodation Guidelines (BAG) for Expressways in the County. BTAC believes that the expressways should accommodate all the bicyclists, not just the expert bicyclists.

BUSINESS

1. Bicycle Ordinance

Staff presented the comments from both Police Department and City Attorney with regard to proposed changes. The Police Department (PD) agreed that most of changes were reasonable. They also agreed with lowering the cycling violation fines to encourage equitable enforcement by officers. PD questioned the elimination of bicycle licenses. Members all responded that the licensing of all bicycles is not enforced by the police and should be voluntary. There is also a National Bike Registry Web Site available to check licensing. Staff was asked to check with the City Attorney of the legal definitions for "misdemeanors" and "infractions". Staff was also asked to check to see if the City Attorney's office would come up with a new list of fines for infractions. Members recommended a written warning for first offense. Members also discussed whether skateboards are covered under any California Vehicle Codes. Staff was also asked to have the City Attorney draft language that covers all the skateboards or roller skates and look into any difference between the school's property and other private properties. Members will check the previous notes for their research on this item and staff will return with the City Attorney's comment to finalize this item.

2. Taste of Morgan Hill

Taste of Morgan Hill - Member Elgroth made a motion and voted to participate in the Taste of Morgan Hill. The City of Morgan Hill provided the corral and banner last year. The City of Morgan Hill is prepared to provide the corral and banner for this year's event. Chairperson Elgroth has already arranged for volunteers from ACTC to help with the event. There is going to be an article in next month's newsletter of ACTC regarding the event. Member Elgroth talked to the Chamber of Commerce regarding BTAC plan and their involvement in the upcoming event.

3. New Time for BTAC Monthly

Staff reported that the Council Chambers is also available 2nd Wednesday or 2nd Thursday of the month. Member Hubbell asked if the time of the meeting be moved to 8 pm

instead of 6:15 pm. Other members asked to keep the meeting at the same time. Member Elgroth entertained a motion to change the day of the meeting to second Thursday of the month at 6:15pm. Motion seconded and carried. The new day of the monthly meeting would be the second Thursday of the month at 6:15 pm starting the month of September 2002.

4. Bicycle Resource Directory

Staff reported that there are samples and costs to provide the maps and requested BTAC to provide the funding source to complete this project. Member Elgroth suggested that he could contact other agencies and cities to find out their funding sources. Members agreed that there should be more research whether any business in town would like to donate towards the cost or if any grants are available. Members discussed their preference of having the City allocate the funding. Member Elgroth made a motion to ask the Parks and Recreation Department to allocate \$2,000 for the Resource Directory. Staff will return to the committee with the Recreation Department's response.

ANNOUNCEMENTS

- Bicycle Advisory Committee Vacancies (Two)
- Morgan Hill Leadership Forum 2002 - September 21, 2002

REQUESTS FOR FUTURE ITEMS

(This is the opportunity for any committee member to have an item placed on a future agenda.)

- Bikeability Checklist - How bikeable is your community?
- Taste of Morgan Hill
- Bicycle Safety Plan - Police Department Attendance at BTAC
- Recommend Municipal Code changes for Paths & Trails (Mark Frederick)

ADJOURNMENT: Meeting was adjourned at 8:30pm. The next meeting will be held on August 6, 2002 at 6:15pm.